

APPOINTMENTS COMMITTEE - RECRUITMENT OF GLAMORGAN ARCHIVIST

3 DECEMBER 2019

Present: County Councillor John(Chairperson)  
County Councillors Burnett, Colbran, Cowan and Robson

14 : APOLOGIES FOR ABSENCE

None received.

15 : DECLARATIONS OF INTEREST

None received.

16 : TERMS OF REFERENCE

Noted.

17 : MINUTES

The minutes of the previous meeting were agreed as a correct record subject to an amendment to the time of the next meeting.

18 : EXCLUSION OF THE PUBLIC

RESOLVED - That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the exempt information as defined in paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972.

19 : APPOINTMENT OF GLAMORGAN ARCHIVIST

The Committee was convened to interview one candidate who had been put forward for interview based on the outcome from the Assessment Centre and assessment against the key competencies for the role.

As part of the interview process the candidate was invited to make a 10-minute presentation and Members were given an opportunity to question the candidate on the presentation. This was followed by formal set questions and mandatory questions.

At the end of the interview process, the Committee deliberated on the performance of the candidate against the competencies and model responses.

The Committee agreed by majority that they were able to appoint to the post of Glamorgan Archivist.

RESOLVED – That

1. Laura Cotton be appointed as Glamorgan Archivist in accordance with the advertised Grade and Salary for the post;
2. the selection process had been conducted in accordance with the Appointment process and all candidates had been treated equally and fairly during the process. The successful candidate was appointed on merit.

The meeting terminated at 3.30 pm